

PPOA Monthly Board Meeting Minutes

December 6, 2011; 7:00 pm; PPOA Lodge

Attendees:

Board Members: David Blad, Bob Brooks, Deb Daly, Walter Ducharme and Dennis Majikus

Associates: Brandon Buoniconti and Jim Ellis

Webmaster: Brendon Toupense

Review and approve November meeting minutes: Motion; David, Second; Deb

Review and accept Treasurer's Report: Motion; Dave, Second, Bob

Review and accept 6 month Financial Report: Motion; Dave, Second Bob.

Finished business:

- Ballasts and lamps replaced by Bob Brooks.
- Changed investment strategy
- Chicken coop. Owner has removed.
- Chipper is secured

Unfinished Business:

- **Barn: BJ**, Nothing new to report on sale activity. Jim Ellis reported contains mostly construction debris. New owners should clean it out as they perhaps could use the material. We should not waste any money on waste removal. Dennis Majikus will see to removal of washer and dryer.
- **Website: Brendon**, It was noted that perhaps other folks should be trained on maintenance. A training meeting will be scheduled in January. (Deb Daly) A credit from GO DADDY will offset cost for next year.
- **Swing set:** Table until spring.
- **Hot water system: (Bob Brooks)**, Josh Adams has about 50% of the wiring completed. The heating unit is on hand and will be installed on December 8th or 9th.
- **Hiking trails:** Work is still required at the lower pond. (Blad)
- **Sink valve repair:** Done
- **Dumpster: Jim** See barn business.
- **Signs: BJ** Discussion continues. We have an excessive amount of professional and non professional signs that should be scaled down. When the new consolidated sign is finally designed, we should order three or four and remove all others. A final review is needed. Jim suggested that we should not spend a large sum on the signs as there are other needs to be prioritized.
- **Lodge rental by civic groups: BJ** submitted letters for approval. After much discussion about donations and fees, a decision was made to table the item. A letter with an expanded listing was submitted by Brandon.
- **Grills at lodge and beach:** Tabled
- **Keys and locks:** A detailed policy and procedure is required. Refer to paragraph 2 of new business. (Need volunteer)
- **Barn:** Board has blown out on cupola. **BJ** reports that repair estimate is \$200 to \$300. Walter suggested that it might be less expensive to repair catwalk inside to make it safe enough to work from the inside. Motion to repair not to exceed \$300 Deb, second, David. Numerous small holes in the roof need sealing. No action taken.

- **Formation of a Finance Committee:** Treasurer requests that those interested forward an e-mail to her.
- **Clingon signs for autos: Jim** would like to see a return on investment as a result of initiating the use of the signs. No decision was made to purchase for 2012.
- **Repair light and fan assembly in ladies rest room.** (Bob)
- **Start a file in office for dock permits:** (Walter)

New business:

- **Pond Lab test;** Company has not submitted info in a timely manner. Jim Ellis will call them. (Jim Dec. 8 comment.) According to the lab, I talked to them yesterday Dec. 7, the town was sent their own copy of everything.
- **Community garden;** David Blad suggested using the hill as a community garden center. Bob Brooks reported that erosion would be a problem thus Dave suggested locating a flat area that would suffice.
- **Party Budgets;** The Board voted not to create a budget for various parties if they do not have a committed organizer. Motion; Walter, Second; David.
- **Clerk's Position;** The e-mail search for a replacement to fill the Clerk's position was not successful. Filling this position for the new fiscal year is an absolute necessity.
- **Alarm and call list;** Deb will seek the current list from the alarm people. It should then be posted to the Boardmember page of the website.
- **Remote meeting participation;** Question was asked by Dennis about participating in meetings without having to be present. A new law was just enacted by the state to allow municipalities to have effective meetings with some persons not in attendance but able to communicate with the session providing audio transmission is used and also that a quorum of the committee is satisfied at the meeting site. Details can be reviewed at this link; <http://www.mass.gov/ago/government-resources/open-meeting-law/940-cmr-2900.html> Refer to section 29.10.
- **Lodge cleanliness;** A meeting is required of all who are involved with leasing the lodge to discuss process and responsibilities to maintain lodge cleanliness.

Meeting adjourned at 8:08 PM

Respectfully submitted,

Walter J. Ducharme

| Treasurer's report 11-30-2011 | Balance: | Portfolio Total: | FYTD Income/Int. Earned: |
|--|-----------------|-------------------------|-------------------------------------|
| GFA Checking | \$132.55 | | 0.72 |
| GFA Savings | \$3,212.22 | \$3,344.77 | 19.16 |
| ML -Money Account | \$660.78 | | |
| ML Cash | \$819.77 | | |
| ML – Investments | \$147,680.39 | \$149,160.94 | |
| TOTAL | | \$152,505.71 | |